

Guidelines for attending the AGM through Electronic Media (E-AGM) and the Appointment of Proxies

1. For shareholders who wish to attend the E-AGM:

- 1.1 Please complete, sign, and attach the required identification documents for verification of the right to attend the E-AGM as follows:

Individual shareholders

- (1) Registration Form for attending the AGM through Electronic Media (E-AGM) (Attachment 5) signed by the shareholder. Please **provide “your e-mail address and mobile phone number” clearly** which will be used for the E-AGM registration.
- (2) Copy of valid identification card, government officer card, driver’s license, or passport (in case of foreigner), certified as true and correct copy by the shareholder.

Juristic person shareholders - The authorised person of the juristic person to attend the E-AGM by him/herself

- (1) Registration Form for attending the AGM through Electronic Media (E-AGM) (Attachment 5) signed by the authorised person of the juristic person attending the E-AGM. Please **provide “your e-mail address and mobile phone number” clearly** which will be used for the E-AGM registration
- (2) Copy of valid identification card, government officer card, driver’s license, or passport (in case of foreigner) of the authorised person of the juristic person attending the Meeting, certified as true and correct copy by him/her.
- (3) Copy of an affidavit of the juristic person, issued by the Ministry of Commerce (no longer than 6 months) certified as true and correct copy by the authorised person attending the E-AGM, with the statement showing that such authorised person is empowered to act on behalf of such juristic person as the shareholder.

Please submit the Registration Form for attending the AGM through Electronic Media (E-AGM) together with identification documents as specified above to B.Grimm Power within 15 April 2021

via the following channels:

E-mail	companysecretary@bgrimpower.com
Post	B.Grimm Power Public Company Limited Company Secretary Department, 12 th Floor, Dr. Gerhard Link Building No. 5, Krungthepkreetha Road, Huamark Sub-district, Bangkok District, Bangkok, 10240.

- 1.2 When B.Grimm Power receives all required documents specified in item 1.1, B.Grimm Power will verify the documents in order to confirm the meeting attendance. Once the verification is completed, **Quidlab Co., Ltd. (“Quidlab”), the meeting control system provider of B.Grimm Power** which has been certified by the Electronic Transactions Development Agency (ETDA), **will send you an e-mail with your username, password, and weblink** for logging in to the E-AGM system to your e-mail address which has been provided to B.Grimm Power.

Please keep the username and password as confidential information which shall not be disclosed to others. The shareholders hereby accept that the attendance, voting, and/or any actions carried out by using such username and password shall be deemed as having been attended and voted by shareholders with legally valid and binding effect. In the case that the username and password are lost, or you have not received it within 19 April 2021, please contact B.Grimm Power immediately.

- 1.3 Please carefully study/read **the E-AGM user manual**, which will be sent with your username and password, by email from Quidlab. The system will be opened 60 minutes prior to the meeting. However, **the streaming live/ live broadcast will begin at 10.00 hrs. only.**
- 1.4 For casting the vote during the E-AGM, a shareholder may cast his or her vote in each agenda to either “Approve”, “Disapprove”, or “Abstain” from voting. For the shareholders who do not vote in any agenda, the system will automatically count your vote as “approve”.
- 1.5 **If you have any technical queries or problems in using/ accessing the E-AGM system** before or during the Meeting, **please contact Quidlab** via the following channels:

Telephone 02-013-4322 or 080-008-7616 or
E-mail info@quidlab.com
 or other channels specified in the e-mail sent by Quidlab

2. For shareholders who wish to appoint a proxy to attend the E-AGM:

In the event that shareholders are unable to attend the Meeting on their own, the shareholders can appoint other persons as their proxies to attend the Meeting and vote on their behalves. B.Grimm Power has provided 3 Proxy Forms in accordance with the forms specified by the Department of Business Development, the Ministry of Commerce (Attachment 7)

- Form A. is a general form that is simple and uncomplicated;
Form B. is an explicit form that sets out specific details of authorisation;
Form C. is a form to be used specifically by shareholders who are foreign investors and have appointed a custodian in Thailand to be their share depository.

Shareholders can download Proxy Form A., Form B. and Form C. from B.Grimm Power's website at:

Thai version https://investor-th.bgrimpower.com/shareholder_meeting.html

English version https://investor.bgrimpower.com/shareholder_meeting.html

2.1 Procedures for the appointment of proxy are as follows:

- (1) General shareholders may choose to use either Proxy Form A. or Form B. only. B.Grimm Power recommends the shareholders to use Proxy Form B. and specify the voting for each agenda item.
- (2) Shareholders who are foreign investors and have appointed a custodian in Thailand to be a share depository and keeper are recommended to use Proxy Form C.
- (3) The shareholders, who appoint the proxy, shall appoint only one proxy to attend the Meeting and cast a vote. The shareholder cannot split his/her number of shares to different proxies for separate voting.

- (4) The shareholders can appoint either one of B.Grimm Power's independent directors whose names and details are provided in Attachment 8. B.Grimm Power recommends the shareholders to use Proxy Form B. and specify the voting for each agenda item. In case of appointing the independent director as a proxy, Registration Form for attending the AGM through Electronic Media (E-AGM) (Attachment 5) is not required to be submitted.
- (5) The proxy form must be correctly and clearly filled in and arranged to be signed by the grantor and the proxy as well as affixed with a Baht 20 stamp duty bearing the crossed-out mark and specifying the date such proxy is made. The completed and executed proxy should be submitted together with the required documents for the appointment of proxy as specified below, to B.Grimm Power **within 15 April 2021** via the following channels:

E-mail	companysecretary@bgrimmpower.com
Post	B.Grimm Power Public Company Limited Company Secretary Department, 12 th Floor, Dr. Gerhard Link Building No. 5, Krungthepkreetha Road, Huamark Sub-district, Bangkok District, Bangkok, 10240.

2.2 **Required documents for the appointment of proxy**

Individual shareholders to appoint a proxy

- (1) Registration Form for attending the AGM through Electronic Media (E-AGM) (Attachment 5) signed by the proxy.
- (2) The proxy form, correctly and completely filled in, signed by the grantor and the proxy with the stamp duty affixed in full.
- (3) Copy of valid identification card, government officer card, driver's license, or passport (in case of foreigner) of the grantor, certified as true and correct copy by the grantor.
- (4) Copy of valid identification card, government officer card, driver's license, or passport (in case of foreigner) of the proxy, certified as true and correct copy by the proxy.

Juristic person shareholders to appoint a proxy

- (1) Registration Form for attending the AGM through Electronic Media (E-AGM) (Attachment 5) signed by the proxy.
- (2) The proxy form, correctly and completely filled in, signed by the grantor and the proxy with the stamp duty affixed in full.
- (3) Copy of valid identification card, government officer card, driver's license, or passport (in case of foreigner) of the authorised person (as the grantor), certified as true and correct copy by the grantor.
- (4) Copy of valid identification card, government officer card, driver's license, or passport (in case of foreigner) of the proxy, certified as true and correct copy by the proxy.

- (5) Copy of an affidavit of the juristic person, issued by the Ministry of Commerce (no longer than 6 months) certified as true and correct copy by the authorised person as the grantor, with the statement showing that such authorised person is empowered to act on behalf of such juristic person as the shareholder.

Appointment of proxy in the case of shareholders who are foreign investors and have appointed a custodian in Thailand to be a share depository and keeper

Documents of custodian

- (1) The Proxy Form, correctly and completely filled in, signed by the authorised representative of the custodian who is the grantor and signed by the proxy with the stamp duty validly affixed.
- (2) Document confirming that the person who signed the proxy form is permitted to operate the custodian business.
- (3) Copy of an affidavit for the registration of the custodian (no longer than 6 months) certified as true and correct copy by the authorised representative of the custodian, with the statement showing that such authorised representative of the custodian, who signed the proxy form as the grantor, is empowered to act on behalf of the custodian.
- (4) Copy of valid identification card, government officer card, driver's license, or passport (in case of foreigner) of the authorised representative of the custodian, certified as true and correct copy by him/her.

Documents of the shareholder who is a foreign investor

- (1) Power of Attorney from the shareholder who appoints the custodian to sign the proxy form on his/her behalf.
- (2) Copy of an affidavit for the registration of the shareholder as a juristic person (no longer than 6 months) certified as true and correct copy by the juristic person's representative, with the statement showing that such juristic person's representative, who signed the power of attorney, is empowered to act on behalf of such juristic person shareholder.
- (3) Copy of valid identification card, government officer card, driver's license, or passport (in case of foreigner) of the juristic person's representative, certified as true and correct copy by him/her.

Documents of proxy

- (1) Registration Form for attending the AGM through Electronic Media (E-AGM) (Attachment 5) signed by the proxy
 - (2) Copy of valid identification card, government officer card, driver's license, or passport (in case of foreigner) of the proxy, certified as true and correct copy by the proxy.
3. In case of any changes of Title/ Name/ Surname, copy of evidence of such changes, certified as true and correct copy, shall be submitted.

For the foreign language document, if the original supporting documents are not in English, English translation of such documents are required and must be certified as true translation by the shareholders or the authorised person of the juristic persons.

4. Channels to submit the questions related to B.Grimm Power or the Meeting's agendas

4.1 During the E-AGM meeting, the shareholders attending the meeting can submit their comments or questions through the on-line E-AGM system.

4.2 The shareholders can submit the questions in advance, by using and submitting the Question Form provided herewith (Attachment 12) to B.Grimm Power within **19 April 2021**, through the following channels:

E-mail	ir@bgrimmpower.com or
Post	B.Grimm Power Public Company Limited Investor Relations Department, 18 th Floor, Dr. Gerhard Link Building No. 5, Krungthepkreetha Road, Huamark Sub-district, Bangkok District, Bangkok, 10240.